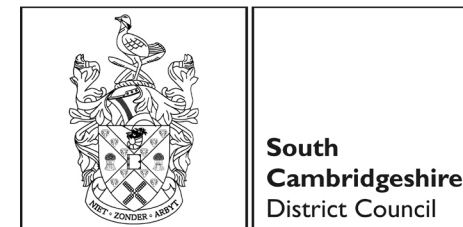


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 DECEMBER 2010

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

New Communities

Councillor David Bard

Northstowe

Councillor Tim Wotherspoon

Planning

Councillor Nick Wright

Policy and Performance

Councillor Tom Bygott

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 1 December 2010

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
THERE ARE NO MEETINGS OF CABINET OR COUNCIL IN DECEMBER					
Setting of Council Tax Base 2011/12 Key	Chief Finance Officer	December 2010		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services	Report
Local Development Framework Annual Monitoring Report 2009-10 Non-Key	New Communities Portfolio Holder	14 December 2010		New Communities Portfolio Holder Keith Miles, Planning Policy Manager	Report
Gypsy and Traveller Development Plan Document (DPD) - Issues and Options 2 Key	New Communities Portfolio Holder	14 December 2010	Public consultation July – October 2009	New Communities Portfolio Holder Keith Miles, Planning Policy Manager	Report
ORCHARD PARK Design Guidance Supplementary Planning Document	New Communities Portfolio Holder	14 December 2010		New Communities Portfolio Holder Keith Miles, Planning	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
(SPD) Non-Key				Policy Manager	
Warm Homes Strategy Key	Housing Portfolio Holder	15 December 2010		Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report
Asset Utilisation & Sustainability Policy Key	Housing Portfolio Holder	15 December 2010		Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Garage Strategy Key	Housing Portfolio Holder	15 December 2010		Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report
Housing Asset Management Strategy Key	Housing Portfolio Holder	15 December 2010		Housing Portfolio Holder David Purnell, Asset Manager, Property Services	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Aids & Adaptations Policy Key	Housing Portfolio Holder	15 December 2010		Housing Portfolio Holder Steve Annetts, Planned Maintenance Manager	Report
Review of the Countywide Home Improvement Agency (HIA) Services Key	Cabinet	13 January 2011	Environmental Services Portfolio Holder, 16 March 2010 and 18 May 2010	Environmental Services Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Cabinet Meeting Schedule 2011-2012 Non-Key	Cabinet	13 January 2011		Leader of Council Maggie Jennings, Democratic Services Officer	Report
Scrutiny Review of Performance Management - Action Plan Non-Key	Cabinet	13 January 2011		Chairman of Scrutiny & Overview Committee Jackie Sayers, Scrutiny Development Officer	Report and Action Plan
ARBURY CAMPS: Section 106 Agreement	Cabinet Council	13 January 2011 27 January 2011	Cambridge City Council	Finance and Staffing Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key				Fiona McMillan, Acting Legal & Democratic Services Manager and Monitoring Officer	
Job Evaluation Project (formerly Single Status Agreement / Equal Pay Audit) Key	Cabinet Council	13 January 2011 27 January 2011	UNISON GMB	Finance and Staffing Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report Recommendation from Cabinet
Cost Recovery Policy in respect of Contaminated Land Key	Leader of Council	20 January 2011	Senior Management Team, 14 December 2010	Leader of Council Susan Walford, Acting Environmental Health Manager	Report
Review of Waste and Recycling Collection Arrangements from Village Halls Key	Environmental Services Portfolio Holder	24 January 2011		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report
Economic Development Strategy Key	Planning Portfolio Holder	25 January 2011	Scrutiny & Overview Committee, 2 September 2010 SMT, 5 January 2011	Cllr Nick Wright Nicole Kritzinger, Development Officer	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Young People's Plan Key	New Communities Portfolio Holder	25 January 2011	Scrutiny & Overview Committee, 25 June 2010, 6 January 2011 SMT, 5 January 2011	New Communities Portfolio Holder Tracy Mann, Development Officer	Report
PAPWORTH West Central Supplementary Planning Document (SPD) Key	New Communities Portfolio Holder to endorse for consultation	25 January 2011	Agreement for public consultation (provisional date – dependent on Papworth Conservation Area Appraisal)	New Communities Portfolio Holder Caroline Hunt, Local Development Framework Team Leader	Report and SPD – approval for consultation
Members' Allowances 2011/12 Non-Key	Council	27 January 2011	Independent Remuneration Panel (IRP)	Leader of Council Maggie Jennings, Democratic Services Officer	Report and recommendations of the IRP
Scrutiny Review of Value for Money in the Housing Service Non-Key	Cabinet	10 February 2011	Scrutiny & Overview Committee, 7 February 2011 SMT, 19 January 2011	Cllr James Hockney Jackie Sayers, Scrutiny Development Officer	Report
Capital and Revenue Estimates, Council Tax and Prudential Indicators, including review of Medium Term	Cabinet Council	10 February 2011 24 February 2011	Scrutiny & Overview Committee, 7 February 2011	Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Financial Strategy 2011/12 Key				Services	
Housing Rents & Service Charges 2011/12 Key	Cabinet Council	10 February 2011 24 February 2011		Housing Portfolio Holder Alex Colyer, Executive Director, Corporate Services, Gwynn Thomas, Principal Accountant (Housing)	Report
Council Objectives & Annual Priorities 2011/12 Key	Cabinet Council	10 February 2011 24 February 2011		Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report
Community Safety 3- year Rolling Plan 2011- 2014 Key	Cabinet Council	10 February 2011 24 February 2011		Leader of Council Philip Aldis, Community Safety Officer	Report and updated Plan
Swavesey Byeways Rate 2011/12 Non-Key	Council	24 February 2011	Swavesey Byways Advisory Group	Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report and recommendation of the Swavesey Byways Advisory Group

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Investment Strategy 2011/12 Key	Council	24 February 2011	Finance & Staffing Portfolio Holder, 15 February 2011	Finance and Staffing Portfolio Holder Adrian Burns, Head of Accountancy	Recommendation of the Portfolio Holder
Local Transport Plan Key	Planning Portfolio Holder	08 March 2011		Planning Portfolio Holder Keith Miles, Planning Policy Manager	Report
Sex Establishment Licensing Policy Key	Leader of Council Council	31 March 2011 14 April 2011		Leader of Council Myles Bebbington, Licensing Officer	Report
Street Trading Policy Key	Leader of Council Council	31 March 2011 14 April 2011		Leader of Council Myles Bebbington, Licensing Officer	Report
Sustainable Community Strategy Key	Cabinet Council	31 March 2011 14 April 2011		Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report